Advice and guidance

- LA strategic approach to improving attendance.
- Model policies
- Named person.
- Duty Officer
- Queries from school-based staff
- Forum
- Comms to parents and carers
- Attendance law/documents

Targeted Support Meetings

- Termly meeting with every school including discussion and planning for cohort issues, including severely absent, vulnerable learners
- High level analysis of school data
- Signposting to relevant services

Casework on behalf of the school

- Contact families of those with the poorest attendance to understand the barriers to attendance.
- Agreeing joint action plans for severely absent, persistent absent and vulnerable learners
- Contacting families of severely absent and vulnerable learners with poor attendance
- Home visits for severely absent and vulnerable learners when school work has been exhausted.
- Setting up and leading on attendance meetings with families of severely absent and vulnerable learners
- Developing with the school reasonable adjustments and initial attendance plans for severely absent and vulnerable learners.
- Completion of referrals

Training

• Training for school-based staff on attendance law, casework and application of guidance through the Attendance Forum

Audits and attendance management support

- Support schools in the development of an attendance policy
- Support schools with day-to-day processes
- Register audits.

A draft traded offer will be shared with school as soon as we are confident in the delivery.